

St. Benjamin's Lutheran Church
Westminster, Maryland
Congregational Council Meeting
April 11, 2019

Present at the meeting: Pete Comings, Jeff Davis,, Peggy Green, Marshall Jose, Celene Steckel, Mark Woods, and Pastor David. Lore Eiwen and Sharon Ruiz were excused due to previous obligations.

The meeting was called to order at 7:05 PM by Jeff. Devotions and snacks were presented by Pete.

The minutes of the March 14 council meeting were approved on a motion by Mark and a second by Peggy.

Jeff provided the Treasurer's report (see attached). The report was accepted on a motion from Marshall and a second from Celene.

The Endowment report (see attached) was approved on a motion by Peggy and a second by Celene.

Pastor David delivered his Pastor's Report (see attached), which was accepted on a motion from Marshall and a second from Peggy.

Ministry Reports:

- Education - VBS: Celene reported that she and Heidi Eiwen attended a Fun Shop Training presentation in Frederick at Calvary UMC, where they acquired a wealth of ideas for this year.
- Fundraising: Peggy said that the renovated wagon will be in the Memorial Day Parade. Also, the Apple Festival planning is proceeding well and all signs are positive.
- LEAD: Pete noted that the recent Sunday visit by New Life for Girls was quite successful. Work continues on a brochure for mailing to our neighbors.
- Facilities:
 - Jeff said that he'll be installing the new playground equipment this weekend.
 - He also reported that the Westminster government is in the process of computing the sewer hook-up fee, which will be billed directly to the state health department (and paid out of the \$20,000 grant money already allocated).
- Emergency Preparedness: Jeff said he was tipped off by Sherri Haines that there are Federal funds available through the Nonprofit Security Grant Program (NSGP), administered out of FEMA, which can be applied for to help cover the cost of security upgrades. Celene agreed to review any application Jeff might try to write.

Old Business:

- Capital Campaign: No progress until after Easter
- Staff Evaluations: Celene said good progress has been made, and she expects that meetings involving staff and the related ministries should commence by mid-May.
- Annual meeting agenda:
 - Approve the annual report
 - Jeff has elected to convene a separate congregational meeting, immediately after the annual meeting, to briefly explain the sewer connection circumstances the church is facing.
- Pastor David submitted language for a St. Ben's church award (see attached). It was decided to set June 1 as the recommendation submission deadline. On a motion by Marshall and a second by Peggy, the language was adopted.

New Business:

- Cemetery caretaker replacement: Long-time cemetery caretaker Tom Tracy has sold his business, and the new caretaker is now Matt Black.
- The church has been approached by a local resident who wishes to store his boat on the sexton house property which adjoins his lot, since his HOA forbids him from parking it on his lawn. After some discussion, it was decided to decline the request, since there really was not enough church property upon which the boat could be unambiguously parked.
- Building use requests
 - The District 9 AA's meeting, already approved for April 27, needs to be rescheduled to June 1. This was approved after a motion from Marshall and a second from Peggy.
 - The Bolton Hill HOA board seeks to use the social hall, at 6:30 PM, on the following dates: May 13, July 8, September 9, October 14, and November 11. This was approved after a motion from Mark and a second from Peggy.
 - AA Men's group seeks use of a suitable room, once a month, on Mondays. This was approved after a motion from Peggy and a second from Marshall.
 - Josh King seeks the social hall, June 9 afternoon, for his Eagle Scout celebration. This was approved after a motion from Marshall and a second from Celene.
- Jeff noted that Meals on Wheels has successfully moved its operation to St. Ben's.

At 8:20 PM, the meeting adjourned with the Lord's Prayer.

Respectfully submitted by Marshall Jose, Secretary

6:45 PM
April 11, 2019
Cash Basis

St. Benjamin's Lutheran Church
Budget vs. Actual 2019
January through March 2019

Ordinary Income/Expense	Jan - Mar 19	Budget	\$ Over Budget	% of Budget
Income				
10000 · Giving				
11000 · Current Envelopes	32,028.75	35,609.73	-3,580.98	89.9%
16000 · Loose Change	1,651.63	999.99	651.64	165.2%
17000 · Bulletins & Herald	230.00	300.00	-70.00	76.7%
Total 10000 · Giving	33,910.38	36,909.72	-2,999.34	91.9%
100000 · Worship Group Income	0.00	150.00	-150.00	0.0%
104000 · Worship Supplies Income				
Total 100000 · Worship Group Income	0.00	150.00	-150.00	0.0%
110000 · Fundraiser Group Income				
112000 · Pancake Breakfasts Income	1,200.00	1,125.00	75.00	106.7%
117000 · Scrip Program Income	178.00	249.99	-71.99	71.2%
Total 110000 · Fundraiser Group Income	1,378.00	1,374.99	3.01	100.2%
120000 · Miscellaneous Income Group				
122000 · Rental of Facilities Income	475.00	300.00	175.00	158.3%
123000 · CHCC Rent	4,860.00	4,999.98	-139.98	97.2%
Total 120000 · Miscellaneous Income Group	5,335.00	5,299.98	35.02	100.7%
30000 · Education Group				
31000 · Sunday School Income	0.00	10.98	-10.98	0.0%
33000 · Vacation Bible School Income	877.05	249.99	627.06	350.8%
38000 · Right Now Media Sponsorship	0.00	240.00	-240.00	0.0%
Total 30000 · Education Group	877.05	500.97	376.08	175.1%
90000 · Witness Group Income				
91000 · Advertising Income	0.00	107.40	-107.40	0.0%
92000 · Envelopes Income	310.00	350.00	-40.00	88.6%
93000 · Evangelism Income	0.00	125.00	-125.00	0.0%
Total 90000 · Witness Group Income	310.00	582.40	-272.40	53.2%
Total Income	41,810.43	44,818.06	-3,007.63	93.3%
Gross Profit	41,810.43	44,818.06	-3,007.63	93.3%

St. Benjamin's Lutheran Church
Budget vs. Actual 2019
January through March 2019

	Jan - Mar 19	Budget	\$ Over Budget	% of Budget
Expense				
100500 · Worship Group Expenses				
102500 · Organ/Piano Service	200.00	0.00	200.00	100.0%
103500 · Choir Music	0.00	62.49	-62.49	0.0%
104500 · Worship Supplies Expenses	757.19	300.00	457.19	252.4%
Total 100500 · Worship Group Expenses	957.19	362.49	594.70	264.1%
110500 · Fundraiser Group Expenses				
111500 · Paper Products & Supplies	88.07	24.99	63.08	352.4%
112500 · Pancake Breakfasts expenses	30.00	25.00	5.00	120.0%
114500 · Golf Tournament expenses	300.00	300.00	0.00	100.0%
117500 · Scrip Program Outflow	118.75	225.00	-106.25	52.8%
119500 · Apple Harvest	2,710.00			
Total 110500 · Fundraiser Group Expenses	3,246.82	574.99	2,671.83	564.7%
140000 · Heritage Group				
140500 · Archival Supplies	19.99	12.48	7.51	160.2%
Total 140000 · Heritage Group	19.99	12.48	7.51	160.2%
20500 · Administrative				
211500 · Copier & Office Supplies	186.82	424.98	-238.16	44.0%
222500 · Copier Maintenance	0.00	456.24	-456.24	0.0%
233500 · Property Insurance	939.25	894.99	44.26	104.9%
244500 · Postage	177.14	174.99	2.15	101.2%
265500 · Administrative - Other				
266600 · VANCO Fees	31.74	99.99	-68.25	31.7%
26700 · Misc. Charges and Fees	3.50			
26500 · Administrative - Other - Other	55.00			
Total 26500 · Administrative - Other	90.24	99.99	-9.75	90.2%
277500 · Funeral Flowers	125.00	75.00	50.00	166.7%
27600 · Gifts & Other Occasions	0.00	75.00	-75.00	0.0%
Total 20500 · Administrative	1,518.45	2,201.19	-682.74	69.0%
30500 · Education Expense Group				
311500 · Sunday School expenses	220.92	199.98	20.94	110.5%
333500 · Vacation Bible School expenses	0.00	249.99	-249.99	0.0%
344500 · Confirmation Supplies expenses	0.00	37.50	-37.50	0.0%
355500 · Pastoral Needs	29.90	124.98	-95.08	23.9%
383500 · Right Now Media	159.98	240.00	-80.02	66.7%
Total 30500 · Education Expense Group	410.80	852.45	-441.65	48.2%

**St. Benjamin's Lutheran Church
Budget vs. Actual 2019
January through March 2019**

	Jan - Mar 19	Budget	\$ Over Budget	% of Budget
40500 · Outreach Group Expenses				
45500 · LEAD Outflow	845.00	700.00	145.00	120.7%
Total 40500 · Outreach Group Expenses	845.00	700.00	145.00	120.7%
50000 · Maintenance Group				
51500 · Bldg Repairs & Maint Supplies	1,097.81	375.00	722.81	292.7%
52500 · Exterminator	90.00	90.00	0.00	100.0%
54500 · Security System	105.00	105.00	0.00	100.0%
55500 · Snow Removal	75.00	50.00	25.00	150.0%
56500 · Trash Removal	168.00	168.75	-0.75	99.6%
58500 · AED service & training	0.00	120.00	-120.00	0.0%
Total 50000 · Maintenance Group	1,535.81	908.75	627.06	169.0%
60000 · Ministerial Expenses Group				
61500 · Car Mileage	1,150.00	1,725.00	-575.00	66.7%
62500 · Cell Phone	100.00	150.00	-50.00	66.7%
63500 · Insurance & Pension	12,510.52	11,940.00	570.52	104.8%
64500 · Salary	16,784.58	17,162.76	-378.18	97.8%
65500 · Social Security	0.00	1,500.00	-1,500.00	0.0%
Total 60000 · Ministerial Expenses Group	30,545.10	32,477.76	-1,932.66	94.0%
70500 · Other Salaries Group				
72500 · Choir Director	1,250.01	1,250.01	0.00	100.0%
73500 · Custodian	1,260.75	1,260.75	0.00	100.0%
74500 · Organist/Clavinnovist	1,930.26	1,930.26	0.00	100.0%
75500 · Secretarial	1,808.25	1,808.25	0.00	100.0%
75600 · Bookkeeper	1,530.00	1,530.00	0.00	100.0%
76500 · Seminarian - Travel Support	0.00	124.98	-124.98	0.0%
77500 · Workman's Compensation Ins.	146.25	150.00	-3.75	97.5%
Total 70500 · Other Salaries Group	7,925.52	8,054.25	-128.73	98.4%
80500 · Utilities Group				
81500 · Fuel Oil	5,937.90	6,000.00	-62.10	99.0%
82500 · Gas & Electric	1,039.61	1,800.00	-760.39	57.8%
83500 · Telephone	193.76	300.00	-106.24	64.6%
84500 · Water	0.00	150.00	-150.00	0.0%
Total 80500 · Utilities Group	7,171.27	8,250.00	-1,078.73	86.9%

St. Benjamin's Lutheran Church
Budget vs. Actual 2019
January through March 2019

	Jan - Mar 19	Budget	\$ Over Budget	% of Budget
90500 · Witness Group Expenses				
91500 · Advertising expenses	0.00	162.48	-162.48	0.0%
92500 · Envelopes expense	360.10	0.00	360.10	100.0%
93500 · Evangelism expenses	3.49			
94500 · Lutheran Magazine expenses	176.87	125.00	51.87	141.5%
Total 90500 · Witness Group Expenses	540.46	287.48	252.98	188.0%
Total Expense	54,716.41	54,681.84	34.57	100.1%
Net Ordinary Income	-12,905.98	-9,863.78	-3,042.20	130.8%
Net Income	-12,905.98	-9,863.78	-3,042.20	130.8%



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ACCOUNT STATEMENT

MARCH 1, 2019 - MARCH 31, 2019

Account number:
351-19318
Page 1 of 10

0005289 02 AV 0.380 02 TR 00028 01CDD001 000100
ST BENJAMIN'S EVANGELICAL 010WE
LUTHERAN CHURCH OF CARROLL W03
COUNTY ENDOWMENT FD
ATTN CHURCH COUNCIL
700 KRIDERS CEMETERY RD
WESTMINSTER MD 21158-4303

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ACCOUNT VALUE SUMMARY		THIS PERIOD	THIS YEAR
Beginning account value		\$596,695.66	\$550,394.83
Withdrawals	-4.02		-4.94
Taxable income	2,374.96		5,049.35
Taxes withheld	-32.69		-55.62
Change in asset value	9,488.65		53,138.94
Ending account value	\$608,522.56		\$608,522.56

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Pastor David Schafer's Report to the Congregation Council

11 April 2019

14 March – 11 April

Please join in Holy Week that is next week, April 14-20.

We will be part of the presentation of “Is It I, Lord?” at Grace Lutheran on Palm Sunday, the 14th at 3 p.m. You don’t want to miss this! Additionally, First Communion for five young men at Maundy Thursday service on the 18th at 7 p.m. And then Good Friday worship at 7 p.m. on April 19. Easter Event for families on that Saturday followed by Easter festival worship services Easter Day, April 21 at 8 & 10:30 a.m. with buffet BYOB items at 9:15.

Jason Mills’ appreciation Sunday is May 12 at which time we will present him with a gift and a framed signed St. Ben’s print. His retirement from the military celebration is in June at Trinity Taneytown to which we are all invited.

Special collection for Noisy Change Synod World Hunger offering – April 28 and then special offering collection for Mar-Lu-Ridge’s 60th anniversary on May 5.

Possible New Members to be received late April/early May – Bill Seabolt & Stephanie Conner and their sons, Fenton & Delores Piggott, BJ – friend of Kris’.

Statistics (for stated period above)

Sermons – 4	Baptisms – 0
Children’s Sermons – 3	Visits – 24
Services – 8	First communion instruction – 1
Communions – 8	Prospective Visits – 3
Supper Churches - 4	Hospital Visits – 7
Home Communions – 4	Vacation Time Remaining from Aug. 16-Aug. 17 – 3 Sundays, 14 days and from Aug. 17- Aug. 18 – 4 Sundays, 28 days
Weddings – 0	
Pastoral Counseling - 7	
Funerals/Memorial Services – 0	

St. Benjamin's Lutheran Church Award

Nominations are being sought for the St. Benjamin's Lutheran Church Award, an annual presentation to a church member(s). Eligibility for this award extends beyond excellent performance or fiscal generosity. Candidate(s) should be easily recognized by most members as someone who is tirelessly committed to St. Benjamin's Lutheran Church and its mission, the congregation, and the community as well as being a joyful and encouraging presence to all. Each year the church council will receive nominations in the spring of the year and the council will determine the recipient for an August presentation on or near the church's anniversary date of August 12.